

The Santa Rosa Rancheria is accepting applications for the following position. Applications are available at the Human Resources Department, Monday-Friday from 8am-5pm, (Excluding Holidays) or you may contact the Human Resources Department at (559) 924-1278 ext. 4003 or visit our Tribal Website at [www.tachi-yokut-nsn.gov](http://www.tachi-yokut-nsn.gov)

### Job Requisition Form

**Department:** Gaming Commission Surveillance

**Position to be filled:** Surveillance Agent

**Required Qualifications/Essential Duties:**

- Must have High School Diploma or General Education Degree (GED) plus 6 – 8 months of experience in Regulatory Compliance, Law Enforcement, Loss Prevention, Auditing, Surveillance or Casino Operations background- **REQUIRED**;
- Valid California Driver license- **Preferred**;
- Must be insurable through the company insurance carrier and maintain throughout employment-**Preferred**;
- Must be able to obtain a California Gaming License and maintain throughout employment- **REQUIRED**;
- Advises on gaming violations, criminal activity or persons associated with criminal activity;
- Reports violations of policy, law, or procedures involving Indian Gaming;
- Conducts surveillance on all cash operations, theft, loss, or violations of the integrity of gaming;
- Must be knowledgeable in the conduct of all games offered by the Casino;
- Must be knowledgeable in all areas of casino internal controls, policies and procedures, Federal and Tribal Gaming Regulations and compact requirements;
- Must be proficient in the operations, maintenance, and minor repair of all surveillance related equipment;
- Plans surveillance operations to prevent theft, loss, or integrity of gaming;
- Monitors activities of patrons and employees to assist in ensuring compliance with laws, regulations, and internal controls;
- Monitors the facility to assist in ensuring that the safety, health, and security of patrons and employees are protected;
- Other duties as assigned;
- Drive company vehicle or personal vehicle to conduct business on behalf of the Surveillance Department.

**Reports To:** Supervisor

**Starting Rate of Pay:** \$18.50 per hour (Non-Exempt)

**Approximate Hours:** 40+ hrs per wk

**Updated:** October 28, 2023

**Deadline:** Open Until Filled

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Department Director

Date

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Human Resources Director

Date

The Santa Rosa Rancheria Tachi-Yokut Tribe shall extend employment preference across all employment opportunities for qualified Native Americans in accordance with and subject to applicable law, including Title VI of the Federal Civil Rights Act, which recognizes Native American employment preference.